



BEST WASTE PRACTICES

1. WASTE REDUCTION

- Properly dispose recyclable material.
- Recycle ink/toner cartridges.
- Use a system to recycle batteries.
- Have a designated sustainability coordinator and a regular recycling schedule.
- Have clear instructions about what/how to recycle near recycling bins.
- Have a designated recycling area next to trash.
- Utilize the EH&S [Recycling and Disposal Guide](#) for additional waste questions.

2. PAPER AND PRINTING

- Collect one-sided used paper for re-use and have a scrap paper location by the printers.
- Use a central printer.
- Have sustainable printing guidelines posted.
- Use a scanner.

3. LAB AND SPECIAL WASTE

- Recycle special lab materials – clean lab plastic containers, pipette tip boxes, metal alcohol cans, and plastic pails.
- Send Styrofoam coolers back to vendors or participate in Green Lab's quarterly Styrofoam Collection Days.
- Host an annual lab cleanup day that includes thawing freezers.
- Have a checklist for researchers leaving the group (i.e. freezer cleanout, inventory, and disposal of samples).
- Participate in the UCSC Kimberly-Clark Glove Recycling Program.
- Do not evaporate solvent wastes in fume hoods or in the open lab.
- Highlight and post the [Green Labs Recycling Guide](#) within your lab.

4. REUSE PRACTICES

- Refill pipette tip boxes rather than recycling.
- If purchasing, select recycled/reused products (i.e. recycled paper).
- Utilize reusable water bottles and coffee/tea mugs.