Mentor name, title, and department (the mentor is the direct supervisor of the PSI intern):
Dave Roe, Assistant Superintendent Grounds Services & co-mentor Bill Reid, Site Stewardship Coordinator, Grounds Services,

Proposed title for PSI intern position:
Site Stewardship Program intern

Please describe the role of the primary staff mentors:
The intern will work directly with the Grounds Assistant Superintendent (Dave) and the Site Stewardship Coordinator (Bill) on project development and administration. The mentors will work in a participatory manner, setting manageable goals and objectives and providing guidance as needed. The intern will meet with the mentors on a regular basis to provide status reports. The mentors will act as a resource to assist the intern with both information and advice. The intern will collaborate with the Site Stewardship Coordinator on specific tasks and projects. The mentors will encourage creativity in the intern's work and allow a good deal of independence in how the intern achieves the program's goals.

Please provide a brief summary of your proposed internship (1-2 paragraphs):
The Site Stewardship Program consists of a multi-disciplined approach to land stewardship and ecological awareness. The intern will develop and build on existing programs. The intern will facilitate site stewardship framework for UCSC, implementing sustainable practices, utilizing resource conservation measures, monitoring the effects of management practices and mitigating the impacts of campus growth.

What identifiable product or result do you expect the intern to achieve by the end of their internship?
This coming year the intern's primary project will be assisting the Site Stewardship Program Coordinator with volunteer programs and quarterly internship programs. The
An intern will help organize and supervise volunteer work days, and supervise quarterly interns. The intern will have gained valuable experience from managing events throughout the entire process; planning, outreach, supervising, analyzing results, etc. The intern will also carry forward certain projects from previous years, as well as edit our Site Stewardship Facebook page, and submit postings to the Sustainability newsletter. The results will be measured by reviewing the goals and objectives established at the beginning of the internship. Success is measured by the completion or progress of each one.

**Statement of duties including % of time and description of duties:**

75% might include: Participate in field restoration work - Help coordinate and supervise student volunteers and interns performing restoration tasks - Perform monitoring to collect data for evaluating landscape management practices - Work on mapping projects involving invasive species (if knowledgeable in GIS) - Help develop a website for the Site Stewardship Program; providing information on current and past projects, and promoting awareness of campus stewardship issues - Outreach to students and staff to increase volunteer attendance to restoration days - Distribute and post restoration volunteer day announcements, program posters and internship opportunity information - Perform tabling in various campus events - Create systems to evaluate success of outreach efforts - Speak to groups associated with ecological restoration to encourage student participation in campus restoration - Develop educational outreach to campus student and staff - Create a document summarizing current Site Stewardship Program needs.

25% might include: Maintain database for monitoring results of restoration projects, develop spreadsheets and enter data from Grassland Monitoring and Long Marine Lab Earthen Berm projects, provide information to prospective interns about the Site Stewardship Program, work to implement a larger project, possibly networking with other campus units or organizations to educate the campus community about landscape issues and the Site Stewardship Program.

**What skills will this internship strengthen?**

Many of these tasks will be valuable in preparing the student for employment after school or in post-graduate work. Researching, writing, organizing, leadership, and public relations skills will be used extensively in this internship, allowing for the intern to improve in these areas. Field restoration work will provide opportunities to learn restoration techniques and to directly deal with actual restoration challenges as well as to measure and observe results. Also, the intern will be required to interact with various campus constituencies in the course of her/his research, project development, and outreach. The intern will be encouraged to work independently and be given the freedom to express her/his creativity in this position. All of these possibilities for growth will allow the intern to derive valuable knowledge and experience for use as a student, in the work force, and as a steward for their local and global community.
What value does this internship have for your unit/department and for the campus as a whole? It might be helpful to review the Campus Sustainability Plan in answering this question. The intern will be essential for the continuity of SSP volunteer work days and quarterly intern mentorships. The Site Stewardship Coordinator will rely on the PSI intern for promoting the various facets of the program, which collaborate with projects in Grounds Services, the Campus Natural Reserve, the Storm Water Manager, the Sustainability Office, and others. It will be a significant benefit to the Grounds Services Department to have an intern who will assess stewardship needs, explore avenues of funding for the program, and also expand concern for our landscape, environmental issues, sustainability and restoration into all realms of campus life. The intern may be an important liaison between the Site Stewardship Program and concerned faculty, student representatives, staff and executive policy makers on campus.

How will you evaluate your intern’s success?
The Grounds Assistant Superintendent and the Site Stewardship coordinator assess the intern's work by reviewing the goals and objectives established at the beginning of the internship. Success is measured by the completion or progress of each one.

What staff/faculty, other than you, will the student intern interact with regularly and in what capacity?
The intern would interact mostly with the Site Stewardship Coordinator. However there could be projects that would include other Grounds supervisors or staff who would mainly provide project assistance.

If there are any resources that the intern will need that your office cannot provide, please explain (i.e. computer, printer, key documents?):
A phone and email address for communication.
Access to a computer when working away from our office.
The intern will be driving university vehicles. They will be required to have a valid California driver’s license.
The intern must be willing to work outdoors in various types of weather and be able to occasionally perform light physical activity such as bending, stooping, lifting, digging, pulling, etc.
The intern should have some basic computer skills; email, spreadsheets, word processing and PowerPoint.