

Addendum No. 1

To the

RFQ for Integrated Climate & Energy Strategy (ICES)

JULY 21, 2014

GENERAL

The following changes, additions or deletions shall be made to the following document(s); all other conditions remain the same.

Each Firm shall be responsible for ascertaining, prior to submitting the RFQ documents, that they have received all issued Addenda.

Consultant Response Requirements

For the Screening and Selection Committees to evaluate your proposed team thoroughly, we ask that all RFQ Responses follow this format:

1. *All submittal materials should be in 8 1/2" x 11" format, preferably in portrait orientation, printed double-sided and bound in a ring binder or spiral- or comb-bound booklet.*
2. *Responses should be no more than 50 double-sided pages, in total length (not including cover page, tab pages, and dividers)*
3. *The font size of the text included in a response must be 11 points.*
4. *Tabbed dividers should separate and identify the numbered response items described below.*
5. *Submittals should be limited to the sections and items described below.*
6. *Although they are not encouraged, any additional materials submitted at the discretion of the submitting consultant, such as standard brochures, team resumes, etc. must be submitted separately from the main submittal, double-sided if possible and marked clearly.*
7. *Failure to comply with this requirement may result in disqualification of the entire submittal.*
8. *Please submit 8 **physical** copies of your complete RFQ Response **and one electronic copy.***
9. *To be considered, your packet must be submitted to the following address by 4PM August 8, 2014.*

a) *Submit **physical** packets to:*

*Attention: Integrated Climate & Energy Strategy
Physical Planning and Construction
University of California, Santa Cruz
1156 High Street, Barn G
Santa Cruz, California 95064*

b) *Submit **electronic copy** to: cthomure@ucsc.edu*

10. All material submitted becomes the property of UCSC and will not be returned.

A. EVALUATION, AWARD AND AGREEMENT – SELECTION PROCESS

Change Items 1, 2, and 3. To read:

1. Notification: Notification of consultants selected for interview ~~Thursday, Aug. 14, 2014~~
Friday, Aug. 22, 2014
2. ~~Onsite Walkthrough: UCSC may elect to schedule an onsite walkthrough with the consultants selected for interview. If so, this would occur on August 26, 1PM-4PM.~~ *There will be no onsite walkthrough.*
3. Interviews: ~~Sept. 1, 8AM-1PM and/or Sept. 2, 1PM-4PM~~ *Sept. 5, 9am-12pm and/or Sept. 9, 9am-12pm or 1pm to 4pm*: We anticipate holding interviews on one or both of these days. Please reserve these dates on your calendars in the event you are short listed for an interview.

END OF ADDENDUM NO. 1